# Depression and Bipolar Support Alliance Greater Houston and Affiliate

**Combined Financial Statements** and **Supplementary Information** 

December 31, 2015



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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Depression and Bipolar Support
Alliance Greater Houston
Houston, Texas

#### **Report on Financial Statements**

We have audited the accompanying combined financial statements of Depression and Bipolar Support Alliance Greater Houston and Affiliate (collectively, the "Organization"), which comprise the combined statement of financial position as of December 31, 2015, and the related combined statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to the combined financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these combined financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of combined financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these combined financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the combined financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the combined financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the combined financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the combined financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of Depression and Bipolar Support Alliance Greater Houston and Affiliate as of December 31, 2015, and the changes in their net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Summarized Comparative Information**

We have previously audited the Organization's 2014 financial statements, and we expressed an unmodified opinion on those audited statements in our report dated May 14, 2015. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2014, is consistent, in all material respects, with the audited financial statements from which it had been derived.

#### **Report on Supplementary Information**

Can, Rigge & Ingram, L.L.C.

Our audit was conducted for the purpose of forming an opinion on the combined financial statements as a whole. The accompanying combined schedule of functional expenses is presented for purposes of additional analysis and is not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the combined financial statements as a whole.

Houston, Texas May 12, 2016

## Depression and Bipolar Support Alliance Greater Houston and Affiliate Combined Statements of Financial Position

December 31, 2015 (with summarized financial information as of December 31, 2014)

											2015									
		Depres	sior	n and Bipo	lar S	Support All	liaı	nc	e -				Gary L.	Lev	vering					
				Greater	Ηοι	uston						-	Endowment	Co	rporation					
			Tei	mporarily	Per	rmanently						T	emporarily	Pe	rmanently		Combine	d	2	014
	Un	restricted	Re	estricted	Re	estricted			Total	Un	restricted		Restricted	R	Restricted	Total	Total		To	otal
Assets																				
Cash and cash equivalents	\$	578,897	\$	15,065	\$	-	\$	;	593,962	\$	-	ç	<b>;</b> -	\$	-	\$ -	\$ 593,96	52	\$ 9	32,022
Investments		404		-		-			404	1	,014,558		-		106,150	1,120,708	1,121,11	L <b>2</b>	6	27,380
Pledges receivable		19,492		75,000		-			94,492		-		-		-	-	94,49	92	1	36,263
Due to/from		23,202		-		-			23,202		(23,202)		-		-	(23,202)		-		-
Prepaid expenses		36,712		-		-			36,712		-		-		-	-	36,71	L <b>2</b>		15,699
Property and equipment, net		10,932		-		-			10,932		-		-		-	-	10,93	32		18,347
Other assets		6,075		-		-			6,075		-				-	-	6,07	75		6,075
Total assets	\$	675,714	\$	90,065	\$	-	\$	<u>;</u>	765,779	\$	991,356	Ç	<del>-</del>	\$	106,150	\$1,097,506	\$1,863,28	35	\$1,7	35,786
Liabilities and net assets																				
Accounts payable and																				
accrued expenses	\$	29,978	\$	-	\$	-	\$	;	29,978	\$	-	ç	<b>;</b> -	\$	-	\$ -	\$ 29,97	78	\$	29,201
Commitments and contingencies																				
Net assets		645,736		90,065		-			735,801		991,356		-		106,150	1,097,506	1,833,30	)7	1,7	06,585
Total liabilities and net assets	\$	675,714	\$	90,065	\$	-	\$	<u>;</u>	765,779	\$	991,356	Ç	<del>-</del>	\$	106,150	\$1,097,506	\$1,863,28	35	\$1,7	35,786

### Depression and Bipolar Support Alliance Greater Houston and Affiliate Combined Statement of Activities and Changes in Net Assets

For the year ended December 31, 2015 (with summarized financial information for the year ended December 31, 2014)

					2015					
	Depress	sion and Bipola	ar Support All	iance -		Gary L.	Levering			
		Greater F	Houston							
		Temporarily	Permanently			Temporarily	Permanently		2014	
	Unrestricted	Restricted	Restricted	Total	Unrestricted	Restricted	Restricted	Total	Total	Total
Support and income										
Support and income Contributions	\$ 807.667	\$ 90.065	ć F.1FO	\$ 902,882	\$ -	\$ -	\$ -	¢	\$ 902,882	\$1,085,808
	/	\$ 90,065	\$ 5,150		Ş -	Ş -	\$ -	\$ -		. , ,
Donated professional services	22,400	-	-	22,400	-	-	-	-	22,400	41,650
Special event (net of direct benefit to										
donors of \$54,350 and \$89,083 for										
2015 and 2014, respectively	391,240	-	-	391,240	-	-	-	-	391,240	387,737
Investment income	(5,415)	-	-	(5,415)	(5)	-	-	(5)	(5,420)	44,534
Net assets released from restrictions -										
satisfaction of program resstrictions	142,815	(142,815)	-	-	-	-	-	-	-	
Total support and income	1,358,707	(52,750)	5,150	1,311,107	(5)	-	-	(5)	1,311,102	1,559,729
Expenses										
Program service	962,244	-	-	962,244	-	-	-	_	962,244	887,598
Fundraising	155,664	_	-	155,664	-	-	-	-	155,664	180,497
General and administrative	43,270	-	-	43,270	23,202	-	-	23,202	66,472	57,018
Total expenses	1,161,178	-	-	1,161,178	23,202	-	-	23,202	1,184,380	1,125,113
Change in net assets before										
affiliate transactions	197,529	(52,750)	5,150	149,929	(23,207)	_	-	(23,207)	126,722	434,616
Transfer to Endowment	(1,014,563)	-	(106,150)	(1,120,713)	1,014,563	-	106,150	1,120,713	<u> </u>	<u> </u>
Changes in net assets	(817,034)	(52,750)	(101,000)	(970,784)	991,356	-	106,150	1,097,506	126,722	434,616
Net assets at beginning of year	1,462,770	142,815	101,000	1,706,585	-	-	-	-	1,706,585	1,271,969
Net assets at end of year	\$ 645,736	\$ 90,065	\$ -	\$ 735,801	\$ 991,356	\$ -	\$ 106,150	\$1,097,506	\$1,833,307	\$1,706,585

### Depression and Bipolar Support Alliance Greater Houston and Affiliate Combined Statements of Cash Flows

For the years ended December 31,	2015		2014	
Operating activities				
Changes in net assets	\$	126,722	\$ 434,616	
Adjustments to reconcile change in net assets to net				
cash provided by operating activities				
Contributions restricted for permanent endowments		(5,150)	(101,000)	
Unrealized loss (gain) on investments		21,846	(31,251)	
Depreciation		7,415	7,673	
Changes in operating assets and liabilities:				
Pledges receivable		41,771	(86,818)	
Prepaid expenses		(21,013)	(6,528)	
Accounts payable and accrued expenses		777	(3,517)	
Net cash provided by operating activities		172,368	213,175	
Investing activities				
Purchase of investments		(499,834)	(50,000)	
Reinvestment of dividend income		(15,744)	(12,144)	
Net cash used by investing activities		(515,578)	(62,144)	
Financing activities				
Contributions restricted for permanent endowments		5,150	101,000	
Net increase (decrease) in cash and cash equivalents		(338,060)	252,031	
Cash and cash equivalents at beginning of year		932,022	679,991	
Cash and cash equivalents at end of year	\$	593,962	\$ 932,022	

#### **NOTE 1: ORGANIZATION**

Depression and Bipolar Support Alliance Greater Houston, a Texas nonprofit organization ("DBSA") was initiated in the state of Texas in October 2003 and obtained 501(c)(3) tax-exempt status.

DBSA provides free and confidential support groups for individuals living with, or family and friends affected by, depression and bipolar disorders. DBSA support groups are led by trained, dedicated facilitators who provide comforting, compassionate environments in which peers accept and understand one another. This sense of community and empathy encourages them to live more meaningful and healthy lives. DBSA volunteer and professional facilitators are trained, managed and supported by staff members who are licensed mental health professionals who also monitor the health of the groups to maintain a sustainable, high quality program. In addition to providing support groups, DBSA staff and board members work to educate the public about mental disorders, confront social stigma and advocate for the rights of people living with mental illness.

In 2014, Charity Navigator, America's largest and most utilized independent evaluator of nonprofit organizations, awarded DBSA with its highest four star rating. Charity Navigator automatically rates nonprofits for sound fiscal management and commitment to accountability and transparency upon exceeding \$1 million dollars per year in revenues for two consecutive years. Receiving Charity Navigator's highest rating from the first evaluation was a significant accomplishment for DBSA.

In June 2015, DBSA formed The Gary L. Levering Endowment Corporation (the "Corporation") to operate as a Type 1 supporting organization to DBSA as described in section 509(a)(3). The Corporation was created and initially funded by DBSA to act as an endowment for DBSA's benefit. Thus, the Corporation manages and invests funds on DBSA's behalf. The money earned from the Corporation's investments is to be used to fund DBSA's operations, including support group meetings and educational classes for individuals living with depression and bipolar disorders.

The accompanying combined financial statements include the accounts of DBSA and the Corporation (collectively, the "Organization"). Inter-organization transactions and balances have been eliminated in combination.

#### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **Basis of Accounting**

The Organization's combined financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. The Organization's resources are reported for accounting purposes in separate classes of net assets based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

#### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- Unrestricted net assets Net assets that are not subject to donor-imposed stipulations.
   Unrestricted net assets may be designated for specific purpose by action of the Board.
- Temporarily restricted net assets Net assets subject to donor-imposed stipulations that may
  or will be met either by actions of the Organization and/or passage of time. This classification
  includes contributions and unconditional promises to give for which the ultimate purpose of
  the proceeds is not permanently restricted.
- Permanently restricted net assets Net assets subject to donor-imposed stipulations that they
  be maintained permanently by the Organization.

The combined financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with DBSA's financial statements for the year ended December 31, 2014 from which the summarized information was derived.

#### Cash Equivalents

The Organization considers all highly liquid investments with original maturities of three months or less at date of purchase to be cash equivalents unless they are donor-restricted to endowments or are board-designated for long-term purposes.

#### **Concentrations**

At various times during the year, the Organization may have bank deposits in excess of Federal Deposit Insurance Corporation (FDIC) insurance limits. Management believes any credit risk is low due to the overall financial strength of the financial institutions.

Cash equivalents, other securities, and limited amounts of cash held in a brokerage account are protected by the Securities Investor Protection Corporation (SIPC) in the event of broker-dealer failure, up to \$500,000 of protection with a limit of \$250,000 for claims of uninvested cash balances.

#### Pledges Receivable

The Organization considers all receivables to be fully collectible; accordingly, no allowance for doubtful accounts has been established. If amounts become uncollectible, they will be charged to operations when that determination is made. Receivable amounts are expected to be collected within twelve months.

Pledges receivable that are expected to be collected within one year are recorded at net realizable value. Amounts that are expected to be collected in future years are discounted to estimate the present value of future cash flows, if material.

#### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### Investments

Investments are stated at fair value. Investment income is recognized when earned. The change in unrealized gains and losses are included in the changes in net assets in the accompanying combined statement of activities and changes in net assets.

#### **Property and Equipment**

Property and equipment are recorded at cost if purchased, or if donated, at the approximate fair value on the date of donation. The cost of property and equipment purchased in excess of \$1,000 is capitalized. Depreciation is computed using the straight-line method based on the estimated useful lives of the assets. Routine maintenance, repair, renewal and replacement costs are charged against operations in the year incurred.

#### **Contributions**

The Organization records contributions and grants when they are received. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose restrictions.

#### **Donated Assets and Services**

Donated assets, including contributions of materials, furniture and equipment, are recorded as support at their fair market values at date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Donated professional services, including volunteer facilitators for support groups, are reflected in the combined financial statements as unrestricted support and program expense at the estimated fair value. In 2015 the Organization received \$74,580 in donated professional services and products.

Many individuals volunteer their time and perform a variety of other tasks that assist the Organization with its programs. The value of the contributed time is not reflected in these statements because it does not require specialized skills or create or enhance a nonfinancial asset.

#### Fair Value Considerations

The Organization uses fair value to measure monetary and certain nonmonetary assets and liabilities. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants. The fair value hierarchy established and prioritized fair value measurements into three levels based on the nature of the inputs. The hierarchy gives the highest priority to inputs based on market data from independent sources (observable inputs-Level 1) and the lowest priority to a reporting entity's internal assumptions based upon the best information available when external market data is limited or unavailable (unobservable inputs-Level 3).

#### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The fair value option allows entities to choose, at specified election dates, to measure eligible financial assets and financial liabilities at fair value that are not otherwise required to be measured at fair value. If an organization elects the fair value option for an eligible item, changes in that item's fair value in subsequent reporting periods must be recognized in current earnings. The Organization did not elect the fair value option for the measurement of any eligible assets or liabilities.

The Organization's remaining financial instruments (primarily cash and cash equivalents, receivables, and payables) are carried in the accompanying combined financial statements at amounts which reasonably approximate fair value.

#### **Functional Allocation of Expenses**

The costs of providing various program and other activities have been summarized on a functional basis in the combined statement of activities and changes in net assets. Accordingly, certain costs have been allocated among the programs and supporting services directly benefited, or upon management's estimates of the proportion of these costs applicable to each function.

#### Federal Income Tax

DBSA and the Corporation are nonprofit organizations that are exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, DBSA and the Corporation were granted individual rulings under the same section and have been classified as organizations that are not private foundations under Section 509(a) of the Internal Revenue Code and, as such, qualify as a charitable deduction for amounts contributed by individual donors.

The Organization accounts for uncertain tax positions, when it is more likely than not, that such an asset or a liability will be realized. As of December 31, 2015, management believes there were no uncertain tax positions.

#### **Use of Estimates**

The preparation of the combined financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the amounts of reported revenues and expenses, and the allocation of expenses among various functions. Actual results could differ from those estimates that were used. Estimates that have the most impact on financial position and results of operations primarily relate to the collectability of pledges receivable, the useful lives of property and equipment and allocation of expense by function. Management believes these estimates and assumptions provide a reasonable basis for the fair presentation of the combined financial statements

#### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### Subsequent Events

The Organization has evaluated subsequent events through the time the combined financial statements are available for issuance on May 12, 2016. No matters were identified affecting the accompanying combined financial statements and related disclosures.

#### **NOTE 3: FAIR VALUE MEASUREMENTS**

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The fair value three-tier hierarchy requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value.

The three levels of inputs that may be used to measure fair value are as follows:

Level 1: Quoted market prices in active markets for identical assets or liabilities.

Level 2: Inputs other than Level 1 inputs that are either directly or indirectly observable

such as quoted prices for similar assets or liabilities in active markets; quoted prices for identical or similar assets or liabilities in markets that are not active; inputs other than quoted prices that are observable; or other inputs not directly observable, but derived principally from, or corroborated by, observable market

data.

Level 3: Unobservable inputs that are supported by little or no market activity.

The value of assets measured at fair value on a recurring basis is as follows:

	4 2045 FainValue		Pric	oted Market ces in Active	Obse	her rvable	Unobservable		
December 31, 2015	F	Fair Value		kets (Level 1)	Inputs (	(Level 2)	Inputs (Level 3)		
Cash equivalents Exchange traded funds	\$	339,374 781,738	\$	339,374 781,738	\$	-	\$	-	
Total investments	\$	1,121,112	\$	1,121,112	\$	-	\$	-	

The Organization utilizes the market approach to measure fair value for its financial assets and liabilities. The market approach uses prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities. Exchange Traded Funds have been classified based on the general characteristics of the investment focus and strategy.

#### **NOTE 3: FAIR VALUE MEASUREMENTS (Continued)**

Investments are exposed to various risks such as interest rate risks, market and credit risks. Because of these risks, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and such changes could materially affect the amounts reported in the combined statement of financial position and combined statement of activities and changes in net assets.

The following summarizes the investment return in the combined statement of activities and changes in net assets:

For the year ended December 31,	 2015
Interest and dividend income	\$ 16,255
Realized gain on investments	166
Unrealized loss on investments	(21,841)
Total investment loss	\$ (5,420)

#### **NOTE 4: PROPERTY AND EQUIPMENT**

Property and equipment and their estimated useful lives are summarized as follows:

December 31,		2015
	Lives (Years)	·
Leasehold Improvements	5.5	\$ 13,608
Office equipment	5	21,755
Furniture and fixtures	7	16,317
		51,680
Less: accumulated depreciation		(40,748)
Net property and equipment		\$ 10,932

Depreciation expense for the year ended December 31, 2015 totaled \$7,415.

#### **NOTE 5: ENDOWMENT FUNDS**

DBSA's Board of Directors has designated unrestricted net assets as a general endowment fund to support the mission of DBSA. Since that amount resulted from an internal designation and is not donor-restricted, it is classified and reported as unrestricted net assets. With the creation of the Corporation in 2015, DBSA transferred \$1,014,558, including investment earnings, of its board-designated general endowment fund to the Corporation.

DBSA also has a donor-restricted endowment fund which is maintained in accordance with donor stipulations. These funds, totaling \$106,150, were also transferred to the Corporation in 2015. The Board of Directors of the Organization has interpreted the Texas Uniform Prudent management of Institutional Funds Act (the Act) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of the interpretation, the Organization classifies the original value of the gifts donated to the permanent endowment as permanently restricted net assets. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by the Act.

The Organization has adopted an investment policy that attempts to maximize total return consistent with an applicable level of risk. Endowment assets are invested to provide for long-term growth with a goal of 5% return net of investment management fees and inflation. Actual returns in any given year may vary from this amount. The Organization's spending policy is designed to provide funds to DBSA to help fulfill its charitable mission while strengthening the financial base of the endowment. Each year, the Corporation's Board of Directors will determine the amount of funds, if any, that are available for annual distribution to DBSA.

The following tables describe the Organization's endowment net assets composition by type of fund and the changes in endowment net assets as of and for the year ended December 31, 2015:

Endowment Net Asset Composition by Type of Fund

December 31,	2015
DBSA - Board-designated endowment funds - Unrestricted	\$ 404
Corporation - Board-designated endowment funds - Unrestricted	1,014,558
Corporation - Donor-restricted endowment funds - Permanently restricted	106,150
	\$ 1,121,112

#### **NOTE 5: ENDOWMENT FUNDS (Continued)**

Changes in Endowment Net Assets for the year ended December 31, 2015

	Permanently							
DBSA	U	nrestricted	Restricted		Total			
Endowment net assets, December 31, 2014	\$	627,380	\$ 101,0	00 \$	728,380			
Contributions		393,850	5,1	50	399,000			
Transfers		(1,014,563)	(106,1	50)	(1,120,713)			
Investment return								
Interest and dividends		15,407		-	15,407			
Net depreciation		(21,670)		-	(21,670)			
·								
Endowment net assets, December 31, 2015	\$	404	\$ -	\$	404			

Cornoration	111	nrestricted	Permanently estricted Restricted Total					
Corporation	U	nrestricted	Restricted		TOTAL			
Endowment net assets, December 31, 2014	\$	- 9	-	\$	-			
Contributions		-	-		-			
Transfers		1,014,563	106,150		1,120,713			
Investment return								
Interest and dividends		-	-		-			
Net depreciation		(5)	-		(5)			
Endowment net assets, December 31, 2015	\$	1,014,558	5 106,150	\$	1,120,708			

#### **NOTE 6: TEMPORARILY RESTRICTED NET ASSETS**

At December 31, 2015 temporarily restricted net assets totaling \$90,065 are available for future periods and specific support groups. During the year ended December 31, 2015 \$142,815 was released from donor restrictions.

#### **NOTE 7: RETIREMENT PLAN**

The Organization offers a Savings Incentive Match Plan for Employees of Small Employers (SIMPLE) retirement plan to eligible employees. Employees may contribute to the plan up to the maximum amount allowed by law. The Organization matches an employee's contributions up to a limit that is equivalent to 3% of the employee's salary. All employer contributions vest immediately. Employer contributions for the year ended December 31, 2015 totaled \$12,515.

#### **NOTE 8: OPERATING LEASES**

DBSA leases office space under an operating lease which expires in February 2017. Rent expense related to these operating leases totaled \$83,997 for the year ended December 31, 2015.

Future minimum lease payments remaining under the office space lease are as follows:

Year ending D	ecember 31,	
20	16	\$ 43,178
20	17	3,670
Total		\$ 46,848

#### **NOTE 9: ADMINISTRATIVE SERVICES AGREEMENT**

DBSA and the Corporation have entered into an agreement to allow DBSA to provide administrative assistance to the Corporation during its first few years of operations. DBSA will provide monthly services, as outlined in the agreement, for twelve months. The terms of the agreement will be evaluated annually to determine if the services, and scope of services, is still needed. DBSA provided administrative services to the Corporation totaling \$23,202 for the year ended December 31, 2015.



### Depression and Bipolar Support Alliance Greater Houston and Affiliate Combined Schedule of Functional Expense

For the year ended December 31, 2015

(with summarized financial information for the year ended December 31, 2014)

			20	15			
				2014			
	Program	F	undraising	Ad	ministrative	Total	Total
Depression and Bipolar Support Alliance:							
Payroll and Benefits Expense	\$ 442,513	\$	92,662	\$	20,996	\$ 556,171	\$ 566,333
Program Activities	315,710		1,034		1,168	317,912	259,740
Contract Services	66,376		3,904		7,809	78,089	57,817
Equipment Rental and Maintenance	3,443		203		405	4,051	3,569
Facilities	71,443		4,186		8,368	83,997	82,764
Fundraising	45		40,714		-	40,759	71,516
Insurance	6,545		385		766	7,696	7,954
Office Expenses	34,339		3,266		2,312	39,917	42,036
Other	1,664		5,882		36	7,582	7,502
Technology Expense	6,543		2,475		338	9,356	9,687
Travel and Meetings	7,321		582		330	8,233	8,522
Depreciation	6,302		371		742	7,415	7,673
Total Depression and Bipolar Support Alliance	962,244		155,664		43,270	1,161,178	1,125,113
Gary L. Levering Endowment Corporation:							
Contract services	-		-		22,504	22,504	-
Insurance	-		-		698	698	
Total the Gary L. Levering Endowment Corporation	-		-		23,202	23,202	-
Combined Total	\$ 962,244	\$	155,664	\$	66,472	\$ 1,184,380	\$1,125,113